

The Special Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Friday, February 6, 2009.

Present	Helen Whitten	Mayor
	David Wylie	Councillor
	Cory Gagnon	Councillor
	Barbara McArthur	Councillor
	Carl (Bud) Ness	Councillor
	Thelma Rogers	Chief Administrative Officer
	Barb Cookson	Recording Secretary

Absent	Jeanette Harris	Councillor
	Ken Offord	Councillor

Call to Order Mayor Helen Whitten called the meeting to order at 1:30 pm.

Agenda MOVED by Clr. Gagnon that the agenda be adopted with the following additions:

2009.02.25

Business:

11) **Cutter Rally**

12) **Youth Volunteer Nominations**

CARRIED

Correspondence

Women's Shelter - MSI Request A letter was received from Brigantia Place, a Camrose Society for Women Shelters, requesting a contribution of funds from the Municipal Sustainability Initiative Operating Grant, to help sustain the operations of five unfunded beds in order to meet the needs of the women and children in crisis.

2009.02.26 MOVED by Clr. Gagnon that the above correspondence item be filed as information.

CARRIED

Correspondence A list of correspondence items was reviewed by Council, as per the list attached to and forming part of these minutes.

2009.02.27 MOVED by Clr. Wylie to accept all correspondence items and file as information. CARRIED

Business

Cheque Reissuance MOVED by Clr. Gagnon to reissue a stale dated cheque in the amount of \$375 to Brian
2009.02.28 Kotylak for the 2008 Deputy Fire Chief honorarium.

CARRIED

Community Hall Chair Project A letter was received from the Sedgewick Community Hall Association, requesting financial support for the purchase of new chairs for the hall.

2009.02.29 MOVED by Clr. McArthur that firstly, the Sedgewick Community Hall Association be advised to pursue available matching grants such as the Wildrose Foundation for the chair replacement project; that secondly, failing grant approval that the Association be given support for the purchase of chairs, based on the number of chairs required, along with a confirmation of cost. That thirdly a reassurance of the Town of Sedgewick's commitment to support *operating costs* of the Sedgewick Community Hall Association be given.

CARRIED

IDP Proposal Flagstaff County advises that the cost of their planner's participation in the Inter-municipal Development Plan project will be deducted from the requested 50% funding support, and that due to time constraints and multiple council IDP requests, Flagstaff County may not be able to meet the Town's time schedule.

Mayor Whitten suggested the Town of Sedgewick host a meeting for all Towns and Villages in the County who utilize the services of Brain Austrom, in order to formulate one presentation to Flagstaff County.

2009.02.30 MOVED by Clr. Ness to table this matter until the next regular meeting of Council.

CARRIED

Grants CAO Rogers advised that three of the following four municipal infrastructure grants are based solely on per capita funding: Alberta Municipal Infrastructure Program (AMIP), Streets Improvement Program (SIP), New Deal for Cities & Communities (NDCC), Municipal Sustainability Initiative (MSI).

CAO Rogers posed the feasibility of a municipal census in 2009 that must be completed between April 1-June30.

Council concurred to perform an informal population count by the next meeting of Council to determine the feasibility of a formal census.

Council's top priorities for MSI Operating funding:

- Subdivision Design Costs

Council's top priorities for MSI Capital funding:

- Upgrades to Water Treatment Plant
- Sanitary Sewer Main Replacement Plan

Subdivision Engineer 2009.02.31	<p>MOVED by Clr. Wylie to hire Morrison Hershfield to perform the engineering on the new Town Subdivision Development. <u>CARRIED</u></p> <p>CAO Rogers will arrange a meeting with Morrison Hershfield and Council to discuss subdivision design standards, tenders, etc.</p>
Subdivision Development	<p>Discussion ensued on whether to debenture for the new Subdivision Development.</p> <p>Mayor Whitten suggested the Town put in all three proposed blocks of services at one time and that the services not be implemented in phases; local improvement costs would apply.</p>
Sanitary Sewer Replacement Plan – BCF-CC Grant 2009.02.32	<p>Clr. Wylie suggested the Town continue work on the sanitary sewer replacement plan this year.</p> <p>MOVED by Clr. Gagnon to amend motion #2009.01.15 to facilitate an application to the Building Canada Fund for a Sewer Replacement grant and not Recreation Centre Roof grant. <u>CARRIED</u></p>
Subdivision Trees 2009.02.33	<p>MOVED by Clr. Gagnon to advise residents via the town website and monthly newsletter that they are permitted to cut down trees, AT THEIR OWN RISK, for fire wood from the new proposed subdivision area. <u>CARRIED</u></p>
Quad Rally 2009.02.34	<p>The Sedgewick Agricultural Society is hosting its annual skidoo rally from the Sedgewick Rec Centre (substituting quads due to the lack of snow this year). The organizers are requesting approval to waive the OHV permit fee for the day of the rally.</p> <p>MOVED by Clr. Wylie that permit fees pursuant to Off Highway Vehicle Bylaw 380 be waived for the February 16, 2009 Quad Rally only, however, the provision for public liability insurance and operator's license will remain in force. <u>CARRIED</u></p>
Hydrogeological Study 2009.02.35	<p>Alberta Environment requires a copy of the Town's hydrogeological study for review by the department's hydrogeologist, per the Town water license approval.</p> <p>MOVED by Clr. McArthur to release the Hydrogeological study to Alberta Environment to comply with the 2009 Water License requirements, along with a letter addressing the Town's concerns and questions from the November meeting with Engineer Grant Nielsen. <u>CARRIED</u></p>
House Numbering Bylaw 2009.02.36	<p>The Town of Sedgewick currently does not have a requirement to ensure that adequate and effective municipal address signage is placed on buildings.</p> <p>MOVED by Clr. McArthur that administration review the assigned civic addresses in the Town of Sedgewick to verify accuracy and completeness, and to prepare a house numbering bylaw to be presented to Council for first reading. <u>CARRIED</u></p>
Policy Manual	<p>The Policy Review Committee advised that a proposal will be presented to council that the employee salary grids be removed and replaced by a system of salary advancement.</p> <p>Clr. Gagnon suggested Council review policies at each regular Council meeting, one section per meeting.</p>
Special Meetings 2009.02.37	<p>MOVED by Clr. Wylie to schedule the following Special Meetings of Council:</p> <ul style="list-style-type: none"> • March 5 – 1:30 pm • April 2 – 1:30 pm • May 7 – 7:30 pm <p style="text-align: right;"><u>CARRIED</u></p>

- Cutter Rally** Clr. Wylie advised that the Cutter Rally will be held February 14th. Due to the lack of snow, the cutters will not be able to drive down main street.
- Youth Volunteer Nominations** Clr. McArthur will contact Sedgewick Archives and advise that the Town of Sedgewick would support them in a nomination of Tyson Lancaster for the Youth Volunteer award.
- Adjournment
2009.02.38** MOVED by Clr. Gagnon that the meeting adjourn at 3:14 pm. CARRIED

Helen Whitten, Mayor

Thelma Rogers, CAO