

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, January 15, 2009.

Present	Helen Whitten	Mayor
	David Wylie	Councillor
	Cory Gagnon	Councillor
	Barbara McArthur	Councillor
	Carl (Bud) Ness	Councillor
	Thelma Rogers	Chief Administrative Officer

Absent	Jeanette Harris	Councillor
	Ken Offord	Councillor

Call to Order Mayor Helen Whitten called the meeting to order at 7:30 pm.

Agenda MOVED by Clr. D. Wylie that the agenda be adopted with the following additions:

2009-01-01

Business:

9) Rec Centre – Sabres Proposal

10) Minimum Tax

11) F.I.R.S.T. Donation

CARRIED

Correspondence

Seniors' Service Awards M. Jablonski, Minister of Seniors and Community Supports, advised the annual Minister's Seniors Service Awards were created to honor Albertans for outstanding volunteer service to seniors.

Mayor Whitten advised that the Sedgewick Seniors' Club had also received this information. Council directed administration to publish notice of the award application in the next edition of the Sedgewick Scoop newsletter and place same on town website.

CFECA An email received from Community Future East Central Alberta was reviewed that requested information on any community economic development projects forecasted for the next year that Community Futures could provide assistance to, as they are in the process of preparing their operations plan for fiscal 2009/10.

CAO Rogers advised the CFECA could be a useful resource for future economic strategies within the Municipal Sustainability Plan. CFECA filed for information.

Correspondence MOVED by Clr. B. McArthur to accept all correspondence items and file as information, as per the list attached to and forming part of these minutes. CARRIED

2009-01-02

Delegations

PW Report Public Works Foreman, T. Langton entered the meeting at 7:35 pm.

T. Langton reported on Public Works activities to January 15, 2009:

- recent water test results for giardia and cryptosporidium reported no evidence of either infection; results were sent to Alberta Environment. Another test will be conducted in the spring.
- with recent snowfall Public Works has been busy with snow removal
- new Public Works Assistant started work Monday, January 12th
- discussed contact with Stantec Engineer Grant Nielsen, suggesting joint meeting with Alberta Environment, Stantec and the town; council agreed a meeting was not required at this time.

T. Langton withdrew from the meeting at 7:50 pm.

2009-01-03 MOVED by Clr. Gagnon that the Public Works report be accepted as presented. CARRIED

Financial

Financial Statements MOVED by Clr. Gagnon to table the financial statement for the month ending December 31, 2008 to the next council meeting. CARRIED

2009-01-04

Accounts MOVED by Clr. Wylie to approve issuance of Payroll Cheques#4193-4199 for the month ending November 30, 2008 and General Cheques #3648-3741 and Payroll Cheques #4200-4218 for the month ending December 31, 2008, as attached to and forming part of these minutes. CARRIED

2009-01-05

Delegation

Brian Austrom, President of Austrom Consulting Ltd. and cooperating partner, David Dittrick of ZAP Municipal Consulting Inc. entered the meeting at 8:00 pm.

- MSP** B. Austrom inquired if council's review of the Municipal Sustainability Plan was complete. Mayor Whitten advised that this was on this evening's business agenda for endorsement.
- MDP** D. Dittrick reviewed a draft of a proposed Municipal Development Plan for the Town of Sedgewick, developed with information from the MSP public meeting and the council workshop, pursuant to the contract.
- LUB** D. Dittrick reviewed a draft revision of the municipal Land Use Bylaw.
CAO Rogers to review LUB proposal over the next month and provide feedback to Dittrick.
- IDP** B. Austrom discussed the proposal before council tonight to invest in an Inter-municipal Development Plan. The IDP is a measure to ensure that the future planning and land use needs of the municipality were protected now and in the future.
B. Austrom and D. Dittrick withdrew from the meeting at 8:57 pm.

Committee Reports**Clr. Gagnon reported on the following:**

- Fire**
- attended Volunteer Fire department meeting January 8th
 - Department was advised of receipt of \$750 grant for SCBA replacement from the Harry and Fredella Andersen Fund invested by the Battle River Community Foundation
 - Department having problems with pagers; a new Standard Operating Procedure utilizing group text messaging on the cellular phone upon receipt of a fire event has been implemented
- AEMA Courses**
- attended Municipal Elected Officials' Alberta Emergency Management course on January 7th
 - attended Basic Emergency Management course on January 8th, 2009
- Lake Park Board**
- attended Sedgewick Lake Park Association board meeting on January 14th
 - Association's bylaws were revised to comply with Lottery Alberta Gaming policies
 - Board decided to hire one two-month student for the months of July and August and one long-term student for May through end of August
 - Board approved the order for a Campground Management computer program for the 2009 season; a computer is being donated to the Park
 - Board looking into installing permanent lots on the west side of the wading pool/shower house building, near the parking lot.

Mayor Whitten reported on the following:

- FIP**
- attended Flagstaff Inter-municipal Partnership meeting on January 5th
 - discussed FIP organizational structure, should the committee consider registration for a legal identity
 - discussed several ideas for the Rural Community Adaptation grant program; an application is being drafted by consultant Brian Austrom for the FIP Administration position approved by the committee at the last meeting
- FFCS**
- attended Flagstaff Family and Community Service meeting on January 14th
 - the Board approved an application to the Safe Communities Innovation Fund for the costs of the Community Resource Officer
 - CRO evaluations – received excellent response from schools and students
 - Staff will be trained to use the 'Logic Model' as a new way of business with Child and Youth Services.
 - FFCS transferred the Christmas Sharing Program to the Food Bank this December which was very well organized.
 - Flagstaff Food Bank has retained reserves totaling \$30,000 invested a GIC. The Food Bank has been able to fulfill its mandate without utilizing reserves.
 - Skills Link Program has had five participants with one participant guaranteed a job at the completion of the program
 - Two office computers were lost due to a computer virus

MEO	Cr. B. McArthur reported on: - attendance to a Municipal Elected Officials' Emergency Management course January 7 th .
Committee Reports 2009-01-06	MOVED by Clr. Ness that the Council Committee reports be accepted as presented. <u>CARRIED</u>
CAO Report	CAO Rogers provided a written report, as attached to and forming part of these minutes.
Clr.Harris Extended Absence 2009-01-07	MOVED by Clr. Gagnon that pursuant to Sec. 174(2) of the Municipal Government Act, that Council Harris' absence from this meeting be authorized by Council. <u>CARRIED</u>
In Camera 2009-01-08	MOVED by Clr. Wylie that the regular meeting of Council go 'In Camera' at 9:30 pm, with all persons except Town Council and CAO Rogers excluded from the meeting, to discuss legal issues. <u>CARRIED</u>
Out of Camera	MOVED by Clr. Gagnon that the meeting revert to a regular meeting at 9:45 pm. <u>CARRIED</u>
Legal Issue 2009-01-09	MOVED by Clr. B. McArthur that council directs the Chief Administrative Officer to contact AUMA Casual Legal Advice regarding legal issue discussed and deal with issue per council discussion. <u>CARRIED</u>
2009-01-10	MOVED by Clr. Ness that the CAO report be accepted as presented. <u>CARRIED</u>
<u>Minutes</u>	
Minutes	Council reviewed the minutes of the December 22, 2008 Regular Meeting of Council.
2009-01-11	MOVED by Clr. Wylie that the minutes of the December 22, 2008 Regular Meeting be approved as presented. <u>CARRIED</u>
<u>Matters Arising</u>	
Cardboard Bin	CAO Rogers confirmed delivery of a cardboard bin at the end of December.
Old Co-op Power	Discussed in CAO Report.
Sedgewick Cemetery	CAO Rogers advised that no further action had occurred into the investigation of exchanging land at the cemetery with current adjoining owners Roger and Judy Ferrier as she had been advised that they are away on vacation until January 20 th .
<u>Business</u>	
IDP Proposal 2009-01-12	MOVED by Clr. Ness that the Town of Sedgewick accepts the Austrom Consulting Ltd. Proposal for the development of an Inter-Municipal Development Plan at the rate of \$22,800 of which \$5,000 will be funded by the successful 2008/09 Municipal Sponsorship Grant through FIP to the Town. <u>CARRIED</u>
IDP – MSI FUNDS 2009-01-13	MOVED by Clr. Gagnon that FIRSTLY the Town of Sedgewick submit a request to Flagstaff County to cover 50% or \$11,400 of the cost of the IDP. That SECONDLY, subject to notification of the 2009/10 Municipal Sustainability Initiative Operating grant, an application be submitted for planning-related costs of \$6,400. <u>CARRIED</u>
MSP 2009-01-14	MOVED by Clr. McArthur that the Town of Sedgewick endorses the Municipal Sustainability Plan as attached to and forming a part of these minutes. <u>CARRIED</u>
MSG - AEMA	Council deferred information regarding Alberta Municipal Affairs funding for Alberta Emergency Management Association training under the Municipal Sponsorship Grant Program for 2008/09 to the Flagstaff Regional Emergency Coordinator.
REC ROOF BCF – CC Grant 2009-01-15	MOVED by Clr. McArthur that the Town of Sedgewick approves further investigations into repair of the Recreation Centre roof with a Town Council, Public Works Department and Rec Board Building Renovation Committee, in order to facilitate an application to the Building Canada Fund – Communities Component grant. <u>CARRIED</u>
Celebrate Canada! Grant 2009-01-16	MOVED by Clr. Gagnon that the Town of Sedgewick authorizes Municipal Secretary Lorna Polege to submit a funding request of \$1,000 to the Department of Heritage in relation to the Celebrate Canada Program for organizing activities to celebrate Canada Day. <u>CARRIED</u>

Tax Deferral 2009-01-17	MOVED by Clr. Ness that the Town of Sedgewick authorize cancellation of the 2009 Municipal Tax Levy calculated on the improvement assessment only for Lots 8 and 9, Block L, Plan 2500AE subject to the property being cleaned up pursuant to the Alberta Building Code by July 30 th , 2009 and all firefighting costs associated with the January 3 rd , 2009 fire are paid to the Town of Sedgewick. <u>CARRIED</u>
Fees Bylaw#460 2009-01-18	Bylaw #460 to provide for the establishment of general fees and charges for goods and services as delivered to the community was presented to council. MOVED by Clr. Gagnon to give first reading of Bylaw #460 <u>CARRIED</u>
2009-01-19	MOVED by Clr. Ness to give second reading of Bylaw #460 <u>CARRIED</u>
2009-01-20	MOVED by Clr. Wylie to have third reading of Bylaw #460 at this meeting. <u>CARRIED UNANIMOUSLY</u>
2009-01-21	MOVED by Clr. McArthur to give third and final reading of Bylaw #460 <u>CARRIED</u>
OHV Bylaw #380	Council directed administration to publish requirements of the Off-Highway Vehicle Bylaw #380 in the Sedgewick Scoop newsletter and on the Town website to promote education.
Rec Centre – Sabres Proposal 2009-01-22	MOVED by Clr. Gagnon that the Town of Sedgewick endorse the Sedgewick Sabres' proposal to construct a dressing room on the northwest end of the hockey arena area conditional to the Sedgewick Recreation Board acceptance of same. <u>CARRIED</u>
Minimum Tax	Council directed administration to investigate the implementation of a minimum tax on vacant lots and on properties with low assessment values and report to next council meeting.
FFCS - FIRST Annual Auction 2009-01-23	MOVED by Clr. Wylie that the Town of Sedgewick authorize a \$100 grant to the Flagstaff Family Community Services eleventh annual Flagstaff Initiative for Relationship and Spousal Trauma Dinner and Auction scheduled on February 7 th , 2009 in Hardisty. <u>CARRIED</u>
Adjournment 2009-01-24	MOVED by Clr. Ness that the meeting adjourn at 11:32 pm. <u>CARRIED</u>

Helen Whitten, Mayor

Thelma Rogers, CAO