

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday August 19<sup>th</sup>, 2010 at 7:30 pm.

|                |  |   |
|----------------|--|---|
| <b>Present</b> | Helen Whitten<br>Jeanette Harris<br>David Wylie<br>Carl (Bud) Ness | Mayor<br>Councillor<br>Councillor<br>Councillor     |
| <b>Absent</b>  | Cory Gagnon<br>Barbara McArthur<br>Ken Offord                      | Councillor<br>Councillor<br>Councillor              |
| <b>Present</b> | Thelma Rogers<br>Amanda Davis                                      | Chief Administrative Officer<br>Recording Secretary |

**Call to Order** Mayor Helen Whitten called the meeting to order at 7:30 pm.

**Agenda**

**2010.08.216** MOTION by Clr. D. Wylie that the agenda be adopted with the following additions:

***Business:***

6. Burgar Funeral Home Plaque
7. Tax Penalty Waiver Request
8. In-Camera – Legal Issues

CARRIED.

**Correspondence:**

**PFFF** The Parents for Fun in Flagstaff Society is seeking promotional assistance pertaining to their End of Summer Celebration on August 25<sup>th</sup>, at the Killam Heritage Park.

Council directed administration to advertise the End of Summer Celebration hosted by the Parents for Fun in Flagstaff event on the Town website.

**Alberta TrailNet** The Alberta TrailNet Society is upgrading their Zone 9 Trail Maps and is requesting that the Town of Sedgewick forward any changes or additions to the trails.

Council directed administration to submit the “*Lions Walking Trail*” to the Alberta TrailNet Society.

**Correspondence** The list of correspondence items was reviewed by Council, as per the list attached to and forming part of these minutes.

**2010.08.217** MOTION by Clr. J. Harris to send a congratulatory letter to Lacombe on the occasion of attaining City status on September 5<sup>th</sup>, 2010. CARRIED.

**2010.08.218** MOTION by Clr. B. Ness to accept all correspondence items and file as information. CARRIED.

**Delegation**

Public Works Foreman T. Langton entered the meeting at 7:40 pm.

**PW Report**

T. Langton reported on Public Works’ activities:

- July 12<sup>th</sup>, 2010 storm and actions resulting from the event
- Langton advised Council of a residential concern pertaining to a gate on Dufferin Avenue

**2010.08.219** MOTION by Clr. D. Wylie to authorize Public Works to remove the gate on Dufferin Avenue. CARRIED.

**Departure** Public Works Foreman Langton withdrew from the meeting at 8:12 pm.

**Policy/Waiver** Council directed Administration to draft a policy/waiver for the removal of trees on the Town boulevard; trees to be removed by the Town under Public Works Foreman discretion.

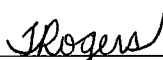
**Financial Statement**

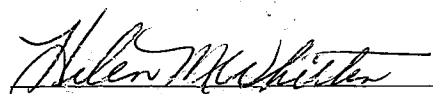
Council reviewed the Financial Statement for the month ending July 31<sup>st</sup>, 2010.

**2010.08.220** MOTION by Clr. J. Harris to approve the Financial Statement for the month ending July 31<sup>st</sup>, 2010. CARRIED

- 2010.08.221** MOTION by Clr. D. Wylie to transfer \$3,000 from the Municipal Sustainability Initiative (MSI) account to the General Operating account in accordance with the approved MSI Sedgewick Historical Society project. CARRIED.
- 2010.08.222** MOTION by Clr. B. Ness to transfer \$213,391.63 plus any accrued interest from the Streets Improvement Program (SIP) account to the General Operating account in accordance to the approval by Alberta Municipal Affairs streets improvement program. CARRIED.
- Accounts** Council reviewed the issuance of general cheques and payroll cheques for the month ending July 31<sup>st</sup>, 2010.
- 2010.08.223** MOTION by Clr. J. Harris to approve issuance of General Cheques #4688-4744 totaling \$802,486.81 and Payroll Cheques #4535-4549 totaling \$18,241.69 for the month ending July 31<sup>st</sup>, 2010 as attached to and forming part of these minutes. CARRIED.
- Committee Reports** Council provided written reports to August 19<sup>th</sup>, 2010 as attached to and forming part of these minutes.
- FRSWMA** Clr. D. Wylie reported information on the August 17, 2010 Flagstaff Regional Solid Waste Management Association meeting.
- Hired a new manager
- 2010.08.224** MOTION by Clr. D. Wylie to accept Committee Reports as presented. CARRIED.
- CAO Report** CAO Rogers provided a written Administration report to August 19<sup>th</sup>, 2010 as attached to and forming part of these minutes.
- Development Meeting** CAO Rogers advised Council that a meeting had been scheduled with the property owners of Lot 10, Block 01, Plan 7920256 for Monday, August 23<sup>rd</sup> at 2:00 pm to discuss development permit issues.
- Storm Damages** Per the July 12<sup>th</sup>, 2010 storm, New West Adjusters has opened a file for damages; the Town is waiting for confirmation from the adjusters to clarify whether or not the damages at the Recreation Centre and the Golf Course will be deemed as one claim and therefore would require only one deductible. Administration requested Council's clarification for payment of the \$5,000 deductible, if the claims are approved.
- 2010.08.225** MOTION by Clr. B. Ness that Council authorizes the Town of Sedgewick to fund the \$5,000 deductible for Recreation Centre and the Golf Course claims if the claim is approved. CARRIED.
- Resident Complaint** The residents of 4921 – 48<sup>th</sup> Street requested a reimbursement of \$166.37 for the costs associated with a main water service valve.
- 2010.08.226** MOTION by Clr. J. Harris to authorize payment of \$166.37 to the residents of 4921 – 48<sup>th</sup> Street for water main valve repairs. CARRIED.
- Men's Ball Dugouts** Council received notice that the men's baseball diamond dugouts were damaged as a result of the July 12<sup>th</sup>, 2010 storm; an inquiry was received asking if the Town would repair the damages.
- 2010.08.227** MOTION by Clr. D. Wylie to deny request repair of the dugouts on the men's baseball field. CARRIED.
- Violation Ticket Appeal** MOTION by Clr. B. Ness to defer a decision on Violation Ticket #161 appeal to the September Council meeting, pending a quorum of Council. CARRIED.
- Residential Complaint Letter** Council received a letter from three concerned property owners on 48<sup>th</sup> Street regarding a tree on private property at 5033 – 48 Street. The concerned property owners are requesting that the tree be removed; as they believed it to be unsafe. They requested that the Town file their letter as an official complaint.
- Council directed Administration to send a letter to the three complainants and inform them that the Town has filed their letter as an official complaint.
- Bylaw Inquiry** A resident forwarded a letter seeking clarification on the Town's bylaw pertaining to the parking and storing of trailers and boats on private and town-owned land. CAO Rogers provided Council with a draft letter to respond to the resident.

- 2010.08.228 MOTION by Clr. D. Wylie to reply to the complainant per the draft letter presented to Council. CARRIED.
- 2010.08.229 MOTION by Clr. B. Ness to accept the CAO Report as presented. CARRIED.
- Minutes:**  
**Regular Meeting** Council reviewed the minutes of the July 15<sup>th</sup>, 2010 Regular Council meeting.
- 2010.08.230 MOTION by Clr. B. Ness that the minutes of the July 15<sup>th</sup>, 2010 Regular Council meeting be approved. CARRIED.
- Matters Arising** Council directed Administration to advise the property owner at 4849 – 49<sup>th</sup> Street that Public Works plan to adjust the swale at the intersection of 49<sup>th</sup> Street and 49<sup>th</sup> Avenue.
- Business:**  
**Advance Vote** Administration requested direction from Council with regards to an Advance Vote for the 2010 General Municipal Election.
- 2010.08.231 MOTION by Clr. D. Wylie that the Town of Sedgewick does not hold an Advance Vote for the 2010 General Municipal Election. CARRIED.
- Flagstaff County Meeting** Mayor Whitten, Clr. D. Wylie and Clr. B. Ness attended a meeting with the Flagstaff County Development/Planning Committee on July 27<sup>th</sup> with regards to road and services access for the new County Administration Building. Council directed Administration to seek to get the minutes from this meeting.
- Weed Control** When the Alberta *Weed Control Act* became effective June 1<sup>st</sup>, 2010 each municipality must appoint an inspector. Flagstaff County has offered the Town their Weed Inspector Services on a cost recovery basis of \$40 per hour.
- 2010.08.232 MOTION by Clr. D. Wylie that the Town approves the Flagstaff County offer for Weed Inspector Services and authorizes Flagstaff County Weed Inspectors to administer the *Weed Control Act* and Regulations within the Town of Sedgewick. CARRIED.
- BEO Complaint** Council received a letter of complaint regarding the Town Bylaw Enforcement Officer. Council directed Administration to send a letter to the complainant notifying that the Town received their letter as well as the BEO report and will file the documents as information.
- MacKenzie Drive Inquiry** Council received a letter of inquiry regarding the permission residents have along the east side of MacKenzie Drive to develop the town-owned land, while Town residents must rent vacant town-owned lots for storage purposes.
- Council directed Administration to send a letter of response re: unsafe, marshy area behind MacKenzie Drive and fire suppression provided by development.
- Burgar Funeral Home** The Town received a letter from Burgar Funeral Home requesting a variance for a monument placement in the Sedgewick Cemetery; the monument dimensions are 24" x 16".
- 2010.08.233 MOTION by Clr. J. Harris that Council approved the variance request for a grave monument size of 16" x 24" on Plot G-3. CARRIED.
- Cemetery Bylaw** Council directed Administration to review the Cemetery Bylaw per Council discussion and provide a revised draft at the September 16<sup>th</sup>, Council meeting.
- Tax Penalty** Council received a letter of appeal from a ratepayer for a late payment penalty on 2010 taxes.
- 2010.08.234 MOTION by Clr. D. Wylie to deny the request for a tax penalty re-imbusement of Lots 12-13 Block A, Plan 5755S and Lots 15-17, Block 15, Plan 3825P. CARRIED.
- In-Camera** MOTION by Clr. D. Wylie to go in-camera with all persons excluded except Town Council at 9:53 pm to discuss legal issues. CARRIED.
- 2010.08.235
- 2010.08.236 MOTION by Clr. J. Harris to revert to a regular meeting at 10:10 pm. CARRIED.
- Adjournment** MOTION by Clr. B. Ness for adjournment at 10:20 pm. CARRIED.
- 2010.08.237

  
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 Thelma Rogers, CAO

  
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 Helen Whitten, Mayor