

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, January 21, 2010 at 7:30 pm.

Present	Helen Whitten	Mayor
	David Wylie	Councillor
	Cory Gagnon	Councillor
	Carl (Bud Ness)	Councillor
	Barbara McArthur	Councillor
	Ken Offord	Councillor
	Thelma Rogers	Chief Administrative Officer
	Amanda Davis	Recording Secretary

Absent	Jeanette Harris	Councillor
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Call to Order Mayor Helen Whitten called the meeting to order at 7:30 pm.

Agenda MOVED by Clr. K. Offord that the agenda be adopted with the following amendments:

2010.01.001

Add:

Minutes – Matters Arising:

- Airport Budget

New Business:

12. Sedgewick Recreation Budget

13. Sedgewick Killam Natural Gas System

14. Minor Hockey

15. West Central Planning Agency – Lot Consolidation Approval

CARRIED.

Correspondence

FCM

The Federation of Canadian Municipalities has sent notice of the annual membership renewal fee of \$0.125 per capita.

2010.01.002

MOTION by Clr. B. McArthur to renew the annual Federation of Canadian Municipalities membership for 2010/11.

CARRIED.

AUMA

Invitation from Alberta Urban Municipalities Association to the first 2010 Mayors' Caucus on February 10th in St. Albert; registration required.

2010.01.003

MOTION by Clr. K. Offord that the Town of Sedgewick Council authorizes the attendance of Mayor Whitten and CAO Rogers to the February 10th Mayors' Caucus in St. Albert.

CARRIED.

Alberta Order of Excellence

The Alberta Order of Excellence is accepting nominations of deserving individuals from municipalities for the Alberta Order of Excellence award. Council directed Administration to file as information.

Public Postal Service

The Canadian Postal Services is seeking municipalities to join their petition to the House of Commons. Council directed Administration to file as information.

Municipal Affairs

A Municipal Sustainability Strategy meeting was held with representatives from AAMD&C, ARMAA, AUMA, LGAA, ASVA and Municipal Affairs.

2010.01.004

MOTION by Clr. K. Offord to refer the Sustainability Strategy meeting notes to the Flagstaff Intermunicipal Partnership.

CARRIED.

Correspondence

The list of correspondence items was reviewed by Council, as per the list attached to and forming part of these minutes.

2010.01.005

MOVED by Clr. C. Gagnon to accept all correspondence items and file as information.

CARRIED.

Financial

Financial Statement

2010.01.006

MOVED by Clr. D. Wylie to approve the financial statement for the month ending December 31st, 2009 as attached to and forming part of these minutes.

CARRIED.

Accounts
2010.01.007

MOVED by Clr. B. Ness to approve issuance of General Cheques #4297-4369 totaling \$170,426.74 and Payroll Cheques #4414-4442 totaling \$20,038.76 for the month ending December 31st, 2009 as attached to and forming part of these minutes.

CARRIED.

Delegation**Brian King**

Brian King, Auditor entered the meeting at 8:10pm.

Rec Audit

Brian King provided an audit review of the Sedgewick and District Recreation Board books for the fiscal year ending August 31st, 2009.

Departure

Brian King departed at 8:26 pm.

2010.01.008

MOVED by Clr. K. Offord to accept the audited report of the Sedgewick and District Recreation Board for the year ending August 31, 2009. CARRIED.

Committee Reports**Fire Department**

Clr. C. Gagnon reported attendance to the January 7th, 2010 Sedgewick Volunteer Fire Department meeting:

- Received a \$4,500 Enbridge donation which will be utilized to purchase breathing equipment.
- Received a \$1,000 donation from the Sedgewick Lions Club.

Community Hall

Clr. D. Wylie reported attendance to the January 20th, 2010 Sedgewick Community Hall Board meeting.

Library

Clr. B. McArthur reported attendance to the January 14th, 2010 Sedgewick & District Public Library meeting.

Rec Board

Clr. B. McArthur reported attendance to the January 18th, 2010 Sedgewick & District Recreational Board meeting.

- Hired a new Recreation Manager, Kam Thompson.

FRHG

Mayor Whitten reported attendance to the January 19, 2010 Flagstaff Regional Housing Group meeting.

- Require a letter to the FRHG appointing Mayor Whitten to the board for 2010.

2010.01.009

MOTION: by Clr. C. Gagnon to accept Committee Reports as presented. CARRIED.

CAO Report

CAO Rogers provided a written report to January 21st, 2010 as attached to and forming part of these minutes.

Administration

The Local Government Administrators Association 2010 Annual Conference commences March 18-19th, 2010 in Red Deer. CAO Rogers is sought approval for attendance to the Conference and recommended Office Assistant Davis' attendance.

2010.01.010

MOTION by Clr. K. Offord to approve CAO Rogers and Office Assistant Davis attendance to the Local Government Administrators Association Conference in Red Deer March 18 – 19th, 2010. CARRIED.

Council Meeting Date

CAO Rogers sought Council approval to reschedule the March 18th Council meeting to March 25th, 2010 to facilitate attendance to the LGAA Annual Conference.

2010.01.011

MOTION by Clr. C. Gagnon to reschedule the March Council meeting to March 25th, 2010. CARRIED.

Flagstaff County

Flagstaff County has scheduled a joint recreation review meeting for January 25th, 2010 with Sedgewick and Killam Councils to discuss the outcome of the recent Recreation study, the report of which, was provided to council in December. Council directed Administration to register Mayor Whitten, Councilors Gagnon, Ness, McArthur, Wylie, Offord and CAO Rogers attendance to the January 25th joint County recreation review meeting.

Celebrate Canada!

The Celebrate Canada! 2010 Fund Grant application is due February 28th, 2010; a delegation of signing authority is required for the application.

2010.01.012

MOTION by Clr. B. McArthur be it resolved that Lorna Polege be authorized to submit a funding request to the Department of Canadian Heritage in relation to the Celebrate Canada Program for organizing activities to celebrate Canada Day.” CARRIED.

Complaint: Assessment and Tax Info Fees

The town received a letter of appeal from a local realtor requesting a review be done of the Town Fee's regarding assessment and tax information. The appellant stated the fees for tax information was not comparable to several municipalities. Council directed administration to advise the appellant that the Town of Sedgewick fees remain per the current Fees Bylaw.

- Sedgewick Lions** The Sedgewick Lions Club is arranging to have a S.T.A.R.S helicopter in Town several hours before the annual S.T.A.R.S dinner, auction and dance in November. The Lions require authorization from Council to allow a STARS helicopter to land and park on Lot 29MR, Plan 9121568 on November 20th, 2010.
- 2010.01.013** MOTION by Clr. K. Offord that the Town of Sedgewick authorizes a S.T.A.R.S helicopter to land and park on Lot 29MR, Plan 9121568 on November 20th, 2010 in support of the Annual S.T.A.R.S dinner, auction and dance. CARRIED.
- 2010.01.014** MOVED by Clr. D. Wylie to accept the CAO report as presented. CARRIED.
- Minutes:**
Regular Meeting Council reviewed the minutes of the December 17th, 2009 regular Council Meeting.
- E. & O.s:**
2010.01.015 MOVED by Clr. C. Gagnon that the minutes of the December 17th, 2009 regular Council Meeting be approved with the following errors and omissions:
- Motion 2009.12.391 change 'SE9 -44-12-4 W4M' back to 'NW9-44-12-4 W4M' and change Motion 2009.11.369 to "...in the SE corner" not "...in the NE corner".*
- Motion 2009.12.391 insert "...for personnel issues."*
- CARRIED.
- Business:**
Fees Bylaw #466 The Fees and Charges Bylaw was presented for approval. Council directed amendment to several clauses in the bylaw.
- 2010.01.016** MOTION by Clr. D. Wylie to give first reading on Bylaw #466. CARRIED.
- 2010.01.017** MOTION by Clr. B. Ness to give second reading of Bylaw #466. CARRIED.
- 2010.01.018** MOTION by Clr. C. Gagnon to have third reading of Bylaw #466 at this meeting. CARRIED UNANIMOUSLY.
- 2010.01.019** MOTION by Clr. K. Offord to give third and final reading of Bylaw #466. CARRIED.
- Sedgewick Ag Society** The Sedgewick Agricultural Society is seeking council's approval to waive the permit fees pursuant to Bylaw 380 for the February 15th, 2010 annual Snowmobile/Quad rally.
- 2010.01.020** MOTION by Clr. C. Gagnon that the Town of Sedgewick waive permit fees pursuant to Bylaw 380 for the Sedgewick & District Agricultural Society's February 15th, 2010 Snowmobile and/or Quad Rally; the provisions for the public liability insurance and valid operator's license remain in force. CARRIED.
- Traffic Bylaw #464**
2010.01.021 MOTION to Clr. D. Wylie to remove the tabled Traffic Fees Bylaw #464. CARRIED.
- 2010 Budget Meeting Dates**
2010.01.022 MOTION by Clr. K. Offord to approve the 2010 Budget meeting dates as follows;
- March 3rd, 2010
 - April 7th, 2010
 - May 5th, 2010
- CARRIED.
- Dog Control Bylaw #464** Administration sought a motion from council to amend Dog Control Bylaw #464. Administration changed the licensing procedure so that dog tags no longer have a year stamp and tags are renewable year after year.
- 2010.01.023** MOTION by Clr. B. Ness to give first reading of Bylaw #467. CARRIED.
- 2010.01.024** MOTION by Clr. C. Gagnon to give second reading of Bylaw #467. CARRIED.
- 2010.01.025** MOTION by Clr. K. Offord to have third reading of Bylaw #467 at this meeting. CARRIED UNANIMOUSLY.
- 2010.01.026** MOTION by Clr. B. McArthur to give third and final reading of Bylaw #467. CARRIED.

- FIP** Flagstaff Intermunicipal Partnership requested a motion of endorsement from Council regarding Flagstaff County's offer to fund and supervise the Regional Emergency Services Coordinator position for 2010.
- 2010.01.027** MOTION by Clr. C. Gagnon that Council approve Flagstaff County offer to supervise and fund the Regional Emergency Services Coordinator for 2010. CARRIED.
- FIP** The Flagstaff Intermunicipal Partnership is seeking a motion from Council to allow the Flagstaff Regional Emergency Services Committee be given the responsibility to draft a new Regional Fire Agreement with the intent to receive possible funding through the Flagstaff Intermunicipal Partnership.
- 2010.01.028** MOTION by Clr. B. Ness that Council approves that the Regional Emergency Services Committee be given the responsibility to prepare a draft Fire Agreement, only for further consideration of the local councils in Flagstaff County; and that Flagstaff Intermunicipal Partnership funding be provided if required to cover any legal costs with regards to drafting the agreement. CARRIED.
- FIP** The Flagstaff Intermunicipal Partnership is requesting a motion of support to apply for an Exploration grant for Regional Emergency Management & Fire Services.
- 2010.01.029** MOTION by Clr. C. Gagnon:
1. "Be it resolved that Council authorizes Town of Sedgewick to participate in and submit a Regional Partnerships Initiative Exploration grant application for the Regional Emergency Management & Fire Services Project under the Alberta Municipal Affairs Regional Partnerships Initiative; further
 2. That the Town of Sedgewick agrees that the Town of Killam be designated the managing partner of the Regional Emergency Management & Fire Services Project for the purpose of receiving, administering, allocating, reporting and accounting for the grant funds on behalf of the partners; and further
 3. That the Town of Sedgewick agrees to enter into a Conditional Grant Agreement governing the purpose and use of the exploration grant funds if it is the managing partner, or if not agrees to abide by the terms of the Conditional Grant Agreement signed by the managing partner on behalf of the other partner municipalities and/or approved participants governing the purpose and use of the exploration grant funds." CARRIED.
- FIP** Eligible projects were discussed at the January Flagstaff Intermunicipal Partnership meeting regarding the leftover grant funding available. Flagstaff Intermunicipal Partnership is seeking suggestions from Flagstaff municipalities on priority projects to spend the remaining grant funds.
- 2010.01.030** MOTION by Clr. K. Offord to defer any discussions until the February Council meeting pending receipt of more information regarding available funding. CARRIED.
- Sanitary Sewer** The business owner of 5202 – 48th Avenue contacted the Town office to advise that the site did not have sanitary sewer services and was being charged for the service.
- 2010.01.031** MOTION by Clr D. Wylie that Council authorizes a refund of \$83.50 for the 2009 sanitary sewer charges for 5202 – 48 Avenue. CARRIED.
- Recreation Budget**
2010.01.032 MOTION by Clr. B. McArthur to defer the 2010/11 Sedgewick & District Recreation budget until further notice. CARRIED.
- Continuance**
2010.01.033 MOTION by Clr. C. Gagnon for continuance past 10:30 pm. CARRIED.
- Minor Hockey** Sedgewick Minor Hockey Association is seeking a donation from the Town in support of the CFCW Critters hockey game scheduled for March 4th, 2010.
- 2010.01.034** MOTION by Clr. B. McArthur that the Town of Sedgewick donate \$100 to the Sedgewick Minor Hockey Association for the CFCW Critters fundraiser scheduled March 4th, 2010. CARRIED.
- West Central Planning** An application from T. Kleinmeyer and R. Moore for the proposed consolidation of Plan 802 1829 and Plan 792 0256 was presented to Council for consideration.

2010.01.035

MOTION by Clr. D. Wylie that the application for Plan 802 1829 and 792 0256 be approved subject to the following:

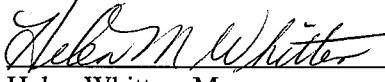
1. Engage an Alberta Land Surveyor to prepare a surveyor's plan for registration to Land Titles Office based on the attached WCPA subdivision drawing dated November 30, 2009. On the completion of the survey, your surveyor must submit the plan to WCPA for endorsement.
2. You are to enter into a development agreement with the Town under section 655 of the Municipal Government Act specifying the municipal improvements required to service the subdivision, and your responsibilities to install and pay for the improvements. Please contact the Town for further instruction.
3. Any outstanding taxes on the property are to be paid.
4. Pay an endorsement fee of \$100 lot to WCPA when the plan is submitted for enforcement.
5. No reserves are due pursuant to Section 663 (c) of to MGA as the land to be subdivided is 0.8 hectares (2 acres) or less.

CARRIED.

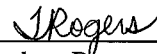
Adjournment
2010.01.036

MOVED by Clr. C. Gagnon that the meeting adjourn at 10:50 pm.

CARRIED.



Helen Whitten, Mayor



Thelma Rogers, CAO