

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday October 28<sup>th</sup>, 2010 at 7:50 pm.

<b>Present</b>	Helen Whitten	Mayor
	Tom Chaisson	Councillor
	David Wylie	Councillor
	Clem St. Pierre	Councillor
	Cory Gagnon	Councillor
	Barbara McArthur	Councillor
	Pat Whitehead	Councillor

<b>Present</b>	Thelma Rogers	Chief Administrative Officer
	Amanda Davis	Recording Secretary

**Call to Order** Mayor Helen Whitten called the meeting to order at 7:50 pm.

**Agenda**

**2010.10.267** MOTION by Clr. D. Wylie that the agenda be adopted with the following additions and deletions:

***Deletion:***

1. Delegation: David Turner – Flagstaff Recreation Master Plan, Public Engagement Process

***Business:***

8. Parkland Regional Library Budget
9. Town Truck
10. Golf Course Trees
11. In-Camera - Personnel Reasons

CARRIED.

**Correspondence:**

**Flagstaff County** Flagstaff County is hosting a Town/County Council supper meeting on November 9<sup>th</sup>, 2010 with a presentation pertaining to Flagstaff County's 2011 Business Plan & New Initiatives.

Council directed Administration to advise Flagstaff County that all Council members and CAO Rogers will be in attendance.

**BRAED** Council received an invitation to attend Battle River Alliance for Economic Development's 4<sup>th</sup> Annual Meet N Greet on November 10, 2010 at the Bawlf Community Hall.

Council directed Administration to register Mayor Whitten and Clr. C. St.Pierre for the BRAED Meet n Greet.

**Sedgewick Lions Club** Council received a letter from the Sedgewick Lions Club with information pertaining to the Christmas Gala on November 20<sup>th</sup>, 2010 in honor of STARS celebrating their 25<sup>th</sup> Anniversary.

Council directed Administration to file as information.

**Correspondence** The list of correspondence items was reviewed by Council, as per the list attached to and forming part of these minutes.

**2010.10.268** MOTION by Clr. T. Chaisson to accept all correspondence items and file as information.

CARRIED.

**Financial Statement** Council reviewed the Financial Statement for the month ending September 30<sup>th</sup>, 2010.

**2010.10.269** MOTION by Clr. P. Whitehead to approve the Financial Statement for the month ending September 30<sup>th</sup>, 2010.

CARRIED.

**Accounts** Council reviewed the issuance of general cheques and payroll cheques for the month ending September 30<sup>th</sup>, 2010.


**2010.10.270** MOTION by Clr. C. Gagnon to approve issuance of General Cheques #4799-4854 totaling \$131,941.23 and Payroll Cheques #4572-4585 totaling \$16,975.00 for the month ending September 30<sup>th</sup>, 2010 as attached to and forming part of these minutes.

CARRIED.

**Committee Reports** Council provided written reports to October 28<sup>th</sup>, 2010 as attached to and forming part of these minutes.

- Rec Board** Clr. C. Gagnon reported on the October 18<sup>th</sup>, 2010 Sedgewick & District Recreation Board meeting.
- Dressing Room Proposal** The Recreation Board received a proposal from Bonness Oilfield Supply Ltd. seeking authorization to construct a dressing room at the north end of the arena. Bonness would incur all maintenance and construction costs; the dressing room would be leased out and all lease fees would be payable to Bonness, until such a time that construction costs are recouped, at which time the dressing room would be turned over to the Town, resulting in no costs being incurred directly.
- 2010.10.271** MOTION by Clr. P. Whitehead that the Town of Sedgewick accept the Dressing Room proposal from Bonness Oilfield Supply Ltd. CARRIED.
- Council directed Administration to draft a lease proposal for the Dressing Room.
- Fire Dept.** Clr. C. Gagnon reported on the October 7<sup>th</sup>, 2010 Volunteer Fire Department meeting.
- Sedgewick Lake** Clr. C. Gagnon reported on the October 13<sup>th</sup>, 2010 Sedgewick Lake Park Association meeting.
- 2010.10.272** MOTION by Clr. C. St.Pierre to accept Committee Reports as presented. CARRIED.
- CAO Report** CAO Rogers provided a written Administration report to October 28<sup>th</sup>, 2010 as attached to and forming part of these minutes.
- Municipal Planning and Development** The Regional CAO group discussed a proposal for the development of a Regional Subdivision & Development Appeal Board (SDAB), similar to the recent formation of the Regional Assessment Review Board (ARB).
- 2010.10.273** MOTION by Clr. C. St. Pierre that the Town of Sedgewick supports the development of a Regional Subdivision and Development Appeal Board. CARRIED.
- Canine Provincial Ticket** CAO Rogers advised Council regarding the progress of a municipal Canine Bylaw infraction that was transferred to provincial jurisdiction in October and is scheduled for court on December 7<sup>th</sup>, 2010.
- 2010.10.274** MOTION by Clr. P. Whitehead that Council authorize Administration to enter into discussions regarding canine infractions to provide the offender with the following option:  
a) License the canines and pay second Bylaw Ticket for canines running at large  
b) Offer waiver Bylaw Ticket for unlicensed canines upon compliance of a). CARRIED.
- 2010.10.275** MOTION by Clr. C. Gagnon to accept the CAO Report as presented. CARRIED.
- Minutes:**  
**Regular Meeting** Council reviewed the minutes of the September 16<sup>th</sup>, 2010 Regular Council meeting.
- 2010.10.276** MOTION by Clr. D. Wylie that the minutes of the September 16<sup>th</sup>, 2010 Regular Council meeting be approved with the following amendments:
- Under Agenda, the word "...Personal" should be "...Personnel."
  - Under Committee Reports, Sedgewick Lake, states "...north of the lagoon" and should be "...east of the lake." CARRIED.
- Business:**  
**Cemetery Bylaw** Council reviewed a second draft of a Cemetery Bylaw; Administration recommended additional changes. The Bylaw was tabled to the November 18<sup>th</sup>, 2010 Regular Council meeting.
- FRSWMA Bin** Council received a letter of appeal from Mr. and Mrs. T. Schmutz indicating that they require a waste bin on their residential property as they operate an oilfield business from their home.
- 2010.10.277** MOTION by Clr. C. Gagnon that the Town of Sedgewick accepts the letter of appeal from T&T Schmutz permitting a solid waste bin within a residential area as the property owners operate a business out of the residence and, that Council will re-evaluate the situation subject to receipt of any written complaints. CARRIED.
- 2010.10.278** MOTION by Clr. C. Gagnon to recess the meeting at 9:00 pm. CARRIED.

- 2010.10.279** MOTION by Clr. C. Gagnon that the meeting reconvene at 9:08 pm. CARRIED.
- Office Closure** The George Cuff Seminar has been confirmed for November 22, 2010 in Strome, Alberta.
- 2010.10.280** MOTION by Clr. B. McArthur that Council authorizes the closure of the Town Office on November 22, 2010 to allow all Administration Staff to attend the George Cuff Seminar. CARRIED.
- Main Street Park Resident Concerns** Council received a letter from concerned property owners in the 4600 block, regarding the parking stalls that are proposed on the Main Street Park development plan.
- Council directed Administration to send a letter to the concerned property owners and advise that their comments are appreciated and the concerns will be taken into account during the final phases of the project.
- Traffic Bylaw Review** Administration provided Council clarification on Traffic Bylaw#424, under Part IV, Section 6.12 as requested. Filed for information.
- Flagstaff County Utility Servicing** Council discussed the issuance of a formal directive to County Council for a utility servicing route to the new County Administration Building.
- 2010.10.281** MOTION by Clr. P. Whitehead to amend the Town of Sedgewick proposed subdivision plan in Block 27, Plan 9121568 to maintain the alignment of 54<sup>th</sup> Avenue. CARRIED.
- 2010.10.282** MOTION by Clr. D. Wylie that the Town of Sedgewick authorizes the “July” proposed utility servicing Right-of-Way, utilizing the 54<sup>th</sup> Street notice. CARRIED.
- Christmas Party** A discussion was held regarding the Annual Council/Staff Christmas Party and was tabled to the November 18<sup>th</sup>, 2010 Council meeting.
- PRL** Council reviewed the 2011 Parkland Regional Library Budget, with a proposed per capita fee of \$6.97.
- 2010.10.283** MOTION by Clr. B. McArthur that the 2010 Parkland Regional Library budget be approved. CARRIED.
- Town Truck** Council directed Administration to pursue tail gate repairs to the 2010 Ford F150 truck.
- Tree Removal** A discussion was held regarding the removal of the damaged trees on the northwest corner of the golf course.
- 2010.10.284** MOTION by P. Whitehead that the Council authorizes Administration to direct Public Works to remove the damaged trees on the northwest corner of the golf course. CARRIED.
- In-Camera** MOTION by Clr. C. Gagnon to go in-camera with all persons excluded except Town Council  
**2010.10.285** at 9:37 pm to discuss Personnel issues. CARRIED.
- 2010.10.286** MOTION by Clr. C. Gagnon to revert to a regular meeting at 9:55 pm. CARRIED.
- There were no motions arising from the in-camera discussions.
- Adjournment** MOTION by Clr. D. Wylie for adjournment at 9:57 pm. CARRIED.  
**2010.10.287**

  
 Helen Whitten, Mayor

  
 Thelma Rogers, CAO

