

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday June 17th, 2010 at 7:28 pm.

Present	Helen Whitten	Mayor
	Cory Gagnon	Councillor
	Barbara McArthur	Councillor
	David Wylie	Councillor
	Carl (Bud) Ness	Councillor
	Ken Offord	Councillor
	Jeanette Harris	Councillor
Present	Thelma Rogers	Chief Administrative Officer
	Amanda Davis	Recording Secretary

Call to Order Mayor Helen Whitten called the meeting to order at 7:28 pm.

Agenda MOTION by Clr. D. Wylie that the agenda be adopted with the following amendments:

2010.06.172

Correspondence:

2. Tax Payer Letter

CAO Report:

1. Additional Information: Update on 2010 Paving under the ISF Program

Business:

4. Water Plant – Capital Upgrades
5. 2010 Parade Schedules
6. 2010 Volunteer Appreciation BBQ
7. In-Camera – Personnel

CARRIED.

Delegation:

EDO Flagstaff County Economic Development Officer Jennifer Hauser entered the meeting at 7:32 pm.

Small Business Awards Hauser presented the 2010 Flagstaff Small Business Awards criteria to Council. The awards format has been revised for 2010 to reflect a more regional approach when acknowledging businesses throughout the region.

Late Entrance Clr. K. Offord entered the meeting at 7:35 pm.

Depart Economic Development Officer Hauser departed at 7:44 pm.

Small Business Awards Council directed Administration to promote the nomination forms for the 2010 Small Business Awards by putting a link on to the Town website and newsletter.

Correspondence:

ATCO Electric CAO Rogers informed Council that ATCO Electric is hosting an information meeting in Sedgewick on July 6th, 2010 to discuss the plan for a new 500-kilovolt high voltage direct current (HVDC) transmission line between the Gibbons-Redwater area northeast of Edmonton and the Brooks area southeast of Calgary. The transmission infrastructure, as identified by the Alberta Electric System Operator and the Government of Alberta, is needed to address transmission reliability and capacity issues in southern and central Alberta while improving the efficiency of the transmission line.

Council directed Administration to put information regarding the July 6th, 2010 ATCO HVDC meeting on the Town website and in the newsletter. It is recommended that all Council attend the meeting.

Taxpayer Letter A Sedgewick resident sent a letter to all Council seeking clarification regarding multiple property notices. In 2009 the ratepayer combined the properties under a single property title, but did not apply for a re-subdivision of the properties. Therefore the properties continue to have individual LINC numbers, and thus are individually assessable.

Council directed Administration to send a letter to the ratepayer advising them of the Assessment Review Board (ARB) process and also explain that as the properties possess separate LINC numbers, they must be assessed as separate properties.

- Correspondence** The list of correspondence items was reviewed by Council, as per the list attached to and forming part of these minutes.
- E.&O** Under Notices and Invitations #17 remove the work *windmill*.
- 2010.06.173** MOTION by Clr. K. Offord to accept all correspondence items as amended and file as information. CARRIED.
- Financial Statements** Council reviewed an amended financial statement for the month ending April 30th, 2010.
- 2010.06.174** MOTION by Clr. B. McArthur to approve the amended financial statement for the month ending April 30th, 2010 as attached to and forming part of these minutes. CARRIED.
- Council reviewed the financial statement for the month ending May 31st, 2010.
- 2010.06.175** MOTION by Clr. C. Gagnon to approve the financial statement for the month ending May 31st, 2010. CARRIED.
- Accounts** Council reviewed the issuance of general cheques and payroll cheques for the month ending May 31st, 2010.
- 2010.06.176** MOTION by Clr. C. Gagnon to approve issuance of General Cheques #4575-4633 totaling \$150,709.74 and Payroll Cheques #4506-4519 totaling \$16,570.02 for the month ending May 31st, 2010 as attached to and forming part of these minutes. CARRIED.
- Committee Reports** Council provided written reports to June 17th, 2010 as attached to and forming part of these minutes.
- Golf Club** Clr. D. Wylie reported attendance to the May 26th, 2010 Sedgewick Centennial Golf Course meeting.
- Clr. D. Wylie reported attendance to the June 2nd, 2010 Sedgewick Centennial Golf Course meeting.
- Clr. D. Wylie reported attendance to the June 16th, 2010 Sedgewick Centennial Golf Course meeting.
- Fire Dept.** Clr. C. Gagnon reported attendance to the June 3rd, 2010 Sedgewick Volunteer Fire Department meeting.
- AUMA SCC** Clr. J. Harris reported attendance to the May 29th, 2010 AUMA Small Communities Conference in Mannville, Alberta.
- FFCS** Clr. J. Harris reported attendance to the June 9th, 2010 Flagstaff Family & Community Services meeting.
- Covenant Health** Clr. J. Harris reported attendance to the June 17th, 2010 Covenant Health luncheon in Killam.
- FIP** The Flagstaff Intermunicipal Partnership (FIP) Committee requested ideas from Council for an application for Mediation and Cooperative Processes under the Regional Collaboration Program.
- 2010.06.177** MOTION by Clr. D. Wylie that the Town of Sedgewick advises Flagstaff Intermunicipal Partnership Committee that the Town has not identified any recommendations for the Mediation and Cooperative Processes under the Regional Collaboration Program. CARRIED.
- The Flagstaff Intermunicipal Partnership (FIP) Committee recommended the members apply for a Municipal Intern grant under the Regional Collaboration Program.
- 2010.06.178** MOTION by Clr. J. Harris:
1. "Be it resolved that Council authorizes the Town of Sedgewick to participate in a application for the Municipal Intern Project, submitted by the Town of Killam under the Municipal Internship component of the Regional Collaboration Program, further
 2. That the Town of Sedgewick if the applicant agrees to enter into, or participate, agrees to abide by the terms of a Conditional Grant Agreement governing the purpose and use of the grant funds."
- CARRIED.
- 2010.06.179** MOTION by Clr. C. Gagnon to accept Committee Reports as presented. CARRIED.

- CAO Report** CAO Rogers provided a written Administration report to June 17th, 2010 as attached to and forming part of these minutes.
- Policy Manual** CAO Rogers informed Council that as per the Employment Standards Code an amendment is required in the Town Policy Manual under Section E. 6.e.ii.3. re: Payment of Overtime. An employee, who is in a supervisory position, is exempt under the Employment Standards Code for any overtime earnings. A review of the Town's Public Works Foreman's position and responsibilities shows he is not affected by the regulations of a supervisory position.
- 2010.06.180** MOTION by Clr. D. Wylie to remove the words *Public Works Foreman* from Section E. 6.e.ii.3. of the Town Policy Manual. CARRIED.
- Road Construction Debris** There have been a number of residents inquiring about acquiring road construction debris located west of the Golf Course. Council directed administration to advise Foreman Langton he had authority to approve dispersal of any unwanted construction products upon inquiry at the interested parties' expense.
- 2010.06.181** MOTION by Clr. C. Gagnon to accept the CAO report as presented. CARRIED.
- Minutes:**
- Regular Meeting** Council reviewed the minutes of the May 20th, 2010 Regular Council meeting.
- 2010.06.182** MOTION by Clr. K. Offord that the minutes of the May 20th, 2010 Regular Council meeting be approved as presented. CARRIED.
- Recess** MOTION by Clr. K. Offord to recess the meeting at 9:45 pm. CARRIED.
- 2010.06.183**
- Reconvene** MOTION by Clr. K. Offord that the meeting reconvene at 9:55 pm. CARRIED.
- 2010.06.184**
- Business:**
- Flagstaff County** MOTION by Clr. J. Harris to defer the discussion regarding the Flagstaff County Small Business Awards to the July 15th, 2010 Regular Council meeting. CARRIED.
- 2010.06.185**
- Stalled Development** MOTION by Clr. D. Wylie directed administration to do a property title search on Lot 10 Block 01 Plan 792 0256. CARRIED.
- 2010.06.186**
- 2010.06.187** MOTION by Clr. J. Harris to direct Administration to direct the Bylaw Enforcement Officer for the issuance of a Stop Order under the unsightly Premises Bylaw for Lot 10 Block 01 Plan 792 0256. CARRIED.
- 2010 Parades** The 2010 Parade schedule was discussed and Town float drivers set as follows:
- Killam – June 19th – Clr. K. Offord
 - Sedgewick – July 1st – Mayor Whitten and Clr. J. Harris
 - Galahad – July 3rd – Clr. B. Ness
 - Hardisty – July 10th – Clr. D. Wylie
 - Loughheed – August 7th – Mayor Whitten and Clr. J. Harris
 - Strome – August 14th – Deferred
- Volunteer Appreciation** Discussion was held regarding the Annual Volunteer Appreciation event.
- 2010.06.188** MOTION by Clr. K. Offord that the Town schedules Sedgewick's Annual Volunteer Appreciation BBQ on August 24th, 2010 at Sedgewick Lake Park. CARRIED.
- In-Camera** MOTION by Clr. D. Wylie to go in-camera with all persons except Town Council excluded at 10:29 pm to discuss personnel issues. CARRIED.
- 2010.06.189**
- 2010.06.190** MOTION by Clr. B. McArthur to revert to a regular meeting at 11:04 pm. CARRIED.
- 2010.06.191** MOTION by Clr. C. Gagnon for continuance past 10:30 pm. CARRIED.

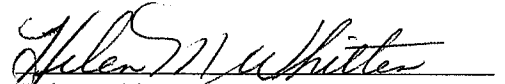
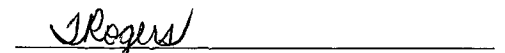
2010.06.192

MOTION by Clr. D. Wylie to schedule a meeting with Morrison Hershfield Engineer W. MacKay, CAO Rogers, Public Works Foreman T. Langton and the Council Construction Committee as soon as possible to discuss the following issues of concern regarding the 2009 Infrastructure Stimulus Funding project:

- 46th Street - elevations
- 49th Avenue – retaining wall
- McLean Crescent East – crescent design
- Manhole on 51st Avenue - missing from engineer drawings

Adjournment
2010.06.193

MOTION by Clr. J. Harris for adjournment at 11:10 pm.

CARRIED.
Helen Whitten, Mayor
Thelma Rogers, CAO