

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday November 18<sup>th</sup>, 2010 at 7:32 pm.

<b>Present</b>	Helen Whitten Tom Chaisson Clem St. Pierre Cory Gagnon Pat Whitehead	Mayor Councillor Councillor Councillor Councillor
<b>Present</b>	Thelma Rogers	Chief Administrative Officer
<b>With Regrets</b>	Barbara McArthur David Wylie	Councillor Councillor

**Call to Order** Mayor Helen Whitten called the meeting to order at 7:32 pm.

#### Agenda

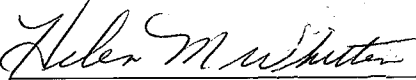
- 2010.11.288** MOTION by Clr. C. Gagnon that the agenda be adopted with the following additions and deletions:  
**Deletion:**  
 1. Delegation: Sgt. Greg Gerbrandt
- Business:**  
 8. Staff Evaluations & Salary Grids  
 9. STARS Event  
 10. VP Enterprises – 2007 Centennial Expenses CARRIED.


#### Correspondence:

- WCPA** Council reviewed a letter from West Central Planning Agency regarding recent staff challenges and determined the Town did not foresee a requirement for planning services in the immediate future.
- Canadian Heritage** Council received notification that the Heritage Canada's Celebrate Canada new grants application deadline is January 15<sup>th</sup>.
- 2010.11.289** MOTION by Clr. C. Gagnon to authorize Administration to submit a Celebrate Canada Grant through Heritage Canada for July 1<sup>st</sup> fireworks. CARRIED.
- MLA Gala** Council reviewed an invitation from MLA Doug Griffiths to a November 20<sup>th</sup> Christmas Gala in Wainwright.  
 Council directed Administration to file as information.
- Correspondence** The list of correspondence items was reviewed by Council, as per the list attached to and forming part of these minutes.
- 2010.11.290** MOTION by Clr. C. St. Pierre to accept all correspondence items and file as information. CARRIED.
- Financial Statement** Council reviewed the Financial Statement for the month ending October 31, 2010.
- 2010.11.291** MOTION by Clr. P. Whitehead to approve the Financial Statement for the month ending October 31, 2010. CARRIED.
- Accounts** Council reviewed the issuance of general cheques and payroll cheques for the month ending October 31, 2010.
- 2010.11.292** MOTION by Clr. T. Chaisson to approve issuance of General Cheques #4855-4906 totaling \$94,126.01 and Payroll Cheques #4586-4612 totaling \$18,240.77 for the month ending October 31, 2010 as attached to and forming part of these minutes. CARRIED.
- Committee Reports** Council provided written reports to November 18<sup>th</sup>, 2010 as attached to and forming part of these minutes.
- K-S.A** Mayor Whitten reported on the November 15<sup>th</sup>, 2010 Killam-Sedgewick Airport Commission meeting.

- 2010.11.293** MOTION by Clr. C. Gagnon that the 2011 Killam –Sedgewick Airport Commission Budget be approved with the proviso that Flagstaff County contributes \$4,600. CARRIED.
- 2010.11.294** MOTION by Clr. P. Whitehead to accept Committee Reports as presented. CARRIED.
- CAO Report** CAO Rogers provided a written Administration report to November 18<sup>th</sup>, 2010 as attached to and forming part of these minutes.
- Tree Shredding** CAO Rogers reported investigations into a tree shredder for the removal of the July 12<sup>th</sup> storm-damaged trees piled on Town land, west of the golf course.
- Office Furnishing** Administration sought Council approval for the purchase of a storage unit for the office.
- 2010.11.295** MOTION by Clr. C. Gagnon to authorize administration purchase of a storage unit for \$1,000. CARRIED.
- Spatial Data** Spatial Data Warehouse is requesting that each municipality provide addresses to the “Address Alberta” initiative as to create a central repository of all municipally-approved addresses that are geo-coded and associated with titles ownership parcels.
- 2010.11.296** MOTION by Clr. C. St. Pierre to authorize submission of Geological Information System data to the Spatial Data Warehouse for the “Address Alberta” initiative. CARRIED.
- Delegation:** Consultant David Turner entered the meeting at 8:15 pm.
- Flagstaff Rec Master Plan** Turner provided information to Council regarding the Flagstaff Recreation Master Plan and the Public Engagement Process.
- Departure** Turner withdrew from the meeting at 8:30 pm.
- TD Green Streets** Administration provided information to Council pertaining to a TD Green Streets grant program; application deadline is December 17<sup>th</sup>, 2010.
- 2010.11.297** MOTION by Clr. P. Whitehead that the Town of Sedgewick supports 50% of the required costs for the TD Green Streets application for a Main Street Park Project. CARRIED.
- 2010.11.298** MOTION by Clr. C. Gagnon to accept the CAO Report as presented. CARRIED.
- Minutes:**
- Organizational Meeting** Council reviewed the minutes of the October 28<sup>th</sup>, 2010 Organization Meeting.
- 2010.11.299** MOTION by Clr. T. Chaisson that the minutes of the October 28<sup>th</sup>, 2010 Organizational meeting be approved with the following amendments:
- E&O’s**
- Removal of Clr. C. Gagnon from the Killam Sedgewick Airport Commission board
  - Sedgewick Killam Natural Gas System – *call of chair*, should state ‘quarterly’
  - Killam Sedgewick Airport Commission – *call of chair*, should state ‘quarterly’
- CARRIED.
- Regular Meeting** Council reviewed the minutes of the October 28<sup>th</sup>, 2010 Regular Council Meeting.
- 2010.11.300** MOTION by Clr. C. St. Pierre that the minutes of the October 28<sup>th</sup>, 2010 Regular Council meeting be approved. CARRIED.
- Business:**
- FFCS Budget** Council reviewed the 2011 proposed Flagstaff Family & Community Services budget.
- 2010.11.301** MOTION by Clr. C. Gagnon that the 2011 Flagstaff Family & Community Services budget be approved with a per capita fee of \$7.10, as attached to these minutes. CARRIED.
- SKNGS Budget** Council reviewed the 2011 proposed Sedgewick Killam Natural Gas System budget.
- 2010.11.302** MOTION by Clr. P. Whitehead to approve a gas service charge increase from \$14 to \$16 per month effective January 1<sup>st</sup>, 2011. CARRIED.
- 2010.11.303** MOTION by Clr. C. Gagnon that the 2011 Sedgewick Killam Natural Gas System budget be approved, as attached to these minutes. CARRIED.

- FRSWMA** A discussion was held with regard to the concerns expressed by the Town of Killam pertaining to a recommendation by the Flagstaff Regional Solid Waste Management Manager; no recommendations arose from discussion.
- Gas Budget** Council reviewed the 2011 proposed Town of Sedgewick Gas Budget.
- 2010.11.304** MOTION by Clr. T. Chaisson that the 2011 Town of Sedgewick Gas budget be approved, as attached to these minutes. CARRIED.
- 2010.11.305** MOTION by Clr. C. Gagnon that the Town allocates the \$2.00 per month gas service fee increase to a Natural Gas Capital Reserve. CARRIED.
- Cemetery Donation Fund** Clr. C. St. Pierre advised that the Legion Cemetery Donation Fund had funds available for cemetery-related expenses. Council directed Clr. C. St. Pierre to advise the Legion the proposed purchase of cemetery-related items.
- Cemetery Bylaw** Cemetery Bylaw #475 was presented for approval.
- 2010.11.306** MOTION by Clr. C. St. Pierre to give first reading on Bylaw #475. CARRIED.
- 2010.11.307** MOTION by Clr. P. Whitehead to give second reading of Bylaw #475. CARRIED.
- 2010.11.308** MOTION by Clr. C. Gagnon to have third reading of Bylaw #475 at this meeting. CARRIED UNANIMOUSLY.
- 2010.11.309** MOTION by Clr. T. Chaisson to give third and final reading of Bylaw #475. CARRIED.
- Christmas Party** MOTION by Clr. C. Gagnon to table discussions on the Christmas party to the December 16<sup>th</sup>, 2010 Regular Council meeting. CARRIED.
- STARS** Clr. C. St. Pierre advised Council that the Sedgewick Lions Club sought a letter from Sedgewick Town Council welcoming STARS to the community for their 25<sup>th</sup> Anniversary on November 20<sup>th</sup>, 2010.
- 2010.11.310** MOTION by Clr. C. St. Pierre that the Town of Sedgewick sends a welcoming/congratulatory letter to STARS. CARRIED.
- VP Enterprise** Council received an invoice from VP Enterprises for three Centennial steel cut outs ordered by the Centennial Committee in 2007.
- 2010.11.311** MOTION by Clr. P. Whitehead to authorize payment of \$950 to VP Enterprise for three Centennial steel cut outs. CARRIED.
- In-Camera** MOTION by Clr. C. Gagnon to go in-camera with all persons excluded except Town Council  
**2010.11.312** at 9:45 pm to discuss Personnel issues. CARRIED.
- 2010.11.313** MOTION by Clr. C. Gagnon to revert to a regular meeting at 10:35 pm. CARRIED.
- Staff Evaluation and Grid Placement** MOTION by Clr. P. Whitehead to approve the following:  
**2010.11.314**
  - CAO – Grid placement - #10
  - Public Works Foreman – Grid placement - #11
  - Municipal Secretary – Grid placement - #5
  - Public Works Assistant I – Grid Placement - #11
  - Public Works Assistant II – Grid placement - #9
  - Office Assistant – Grid placement - #5CARRIED.
- PW Shop** Council directed Administration to purchase an ‘Employees Only’ sign to be hung on the Public Works Shop door.
- Adjournment** MOTION by Clr. C. Gagnon for adjournment at 10:28 pm. CARRIED.  
**2010.11.315**

  
 Helen Whitten, Mayor

  
 Thelma Rogers, CAO