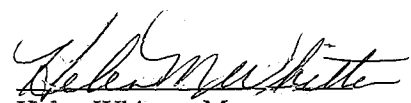


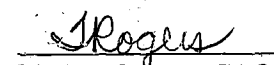
The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday April 21st, 2011 at 7:30 pm.

- | | | |
|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| Present | Helen Whitten
Tom Chaisson
Clem St. Pierre
Cory Gagnon
Barbara McArthur
David Wylie
Pat Whitehead | Mayor
Councillor
Councillor
Councillor
Councillor
Councillor
Councillor |
| Present | Thelma Rogers
Amanda Davis | Chief Administrative Officer
Recording Secretary |
| Call to Order | Mayor Helen Whitten called the meeting to order at 7:30 pm. | |
| Agenda | | |
| 2011.04.427 | MOTION by Clr. D. Wylie that the agenda be with the following additions:
<i>Items Arising:</i>
3. Reid House Complaint | |
| | <i>Business:</i>
12. Railway Crossing
13. In-Camera – Personnel <u>CARRIED.</u> | |
| <u>Correspondence:</u>
Advisory Council of Alberta | The Senior Council for Alberta requests that the Town formally recognize June 6-12 th , 2011 as Seniors' Week. | |
| 2011.04.428 | MOTION by Clr. B. McArthur that the Town of Sedgewick declare Seniors' Week June 6-12 th , 2011. <u>CARRIED.</u> | |
| Volunteer AB | Volunteer Alberta sent notification of a new initiative called Knowledge Connector; the initiative will be connecting learning opportunities with leaders in the non-profit and voluntary sector. Council directed Administration to file as information. | |
| Resident Complaint | Council reviewed a complaint submitted by local residents regarding a stalled development on Lot 10, Block 01, Plan 792 0256. Council directed Administration to proceed as per discussion. | |
| Correspondence | A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes. | |
| 2011.04.429 | MOTION by Clr. C. Gagnon to accept all correspondence items and file as information with amendments to Notices & Invitations, Item 9 to state 'June 16, 2011' not 'June 16, 2010'. <u>CARRIED.</u> | |
| Financial Statement
2011.04.430 | Council reviewed the Financial Statement for the month ending March 31 st , 2011.
MOTION by Clr. C. St. Pierre to approve the Financial Statement for the month ending March 31 st , 2011. <u>CARRIED.</u> | |
| Accounts | Council reviewed the issuance of general cheques and payroll cheques for the month ending March 31 st , 2011. | |
| 2011.04.431 | MOTION by Clr. D. Wylie to approve issuance of General Cheques #1135-1189 totaling \$145,543.88 and Payroll Cheques #4701-4714 totaling \$16,939.54 for the month ending March 31 st , 2011 as attached to and forming part of these minutes. <u>CARRIED.</u> | |
| <u>Committee Reports</u> | Council provided written reports to April 21 st , 2011 as attached to and forming part of these minutes. | |
| Fire Dept. | Clr. C. Gagnon reported attendance to the April 7 th , 2011 Fire Department meeting. | |
| Lake Board | Clr. C. Gagnon reported attendance to the April 10 th , 2011 Sedgewick Lake Park meeting; the 2011 staff have been hired. | |

- Cemetery** Council discussed the development of a cemetery committee; Mayor Whitten, Clrs. Chaisson, Gagnon, St. Pierre and McArthur volunteered.
- Council directed Administration to send a letter of thanks to the Sedgewick Legion for the many years of service at the Sedgewick Cemetery.
- 2011.04.432** MOTION by Clr. T. Chaisson to accept Committee Reports as presented. CARRIED.
- CAO Report** CAO Rogers provided a written Administration report to April 21st, 2011 as attached to and forming part of these minutes.
- Spring Clean-up Bin** Discussion was held with regards to providing a waste bin to residents for Spring Clean-up.
- 2011.04.433** MOTION by Clr. D. Wylie to direct Administration to secure a bin from May 16-24th, 2011 for Spring Clean-up. CARRIED.
- 2011.04.434** MOTION by Clr. T. Chaisson to accept the CAO Report as presented. CARRIED.
- Minutes:**
- Council Meeting** Council reviewed the minutes of the March 24th, 2011 Regular Council Meeting.
- 2011.04.435** MOTION by Clr. P. Whitehead that the minutes of the March 24th, 2011 Council meeting be approved. CARRIED.
- Matters Arising** Council directed Administration to contact Superior Safety Codes Building Inspector to request inspections on properties of concern within the Town of Sedgewick.
- Budget Meeting** Council reviewed the minutes of the April 6th, 2011 Special Budget Meeting.
- 2011.04.436** MOTION by Clr. C. Gagnon that the minutes of the April 6th, 2011 Special Budget meeting be approved. CARRIED.
- Matters Arising** Council directed Administration to seek clarification regarding the cost of the retaining wall reconfiguration project for the May 4th, 2011 Council meeting.
- MSP** Council directed Administration to plan a Municipal Sustainability Plan meeting on May 13th, 2011.
- Business:**
- Bylaw 480** Cemetery Bylaw #480 was presented for approval.
- 2011.04.437** MOTION by Clr. C. Gagnon to give first reading of Bylaw #480. CARRIED.
- 2011.04.438** MOTION by Clr. D. Wylie to give second reading of Bylaw #480. CARRIED.
- 2011.04.439** MOTION by Clr. P. Whitehead to have third reading of Bylaw #480 at this meeting. CARRIED UNANIMOUSLY.
- 2011.04.440** MOTION by Clr. T. Chaisson to give third and final reading of Bylaw #480. CARRIED.
- Fees Bylaw #481** Revised Fees Bylaw #481 was presented for approval.
- 2011.04.441** MOTION by Clr. C. St. Pierre to give first reading of Bylaw #481. CARRIED.
- 2011.04.442** MOTION by Clr. B. McArthur to give second reading of Bylaw #481. CARRIED.
- 2011.04.443** MOTION by Clr. C. Gagnon to have third reading of Bylaw #481 at this meeting. CARRIED UNANIMOUSLY.
- 2011.04.444** MOTION by Clr. P. Whitehead to give third and final reading of Bylaw #481. CARRIED.
- Municipal Reserves** Discussion was held regarding an allocation of municipal reserves policy.
- 2011.04.445** MOTION by Clr. C. Gagnon that Council directs the Policy Review Committee to draft Policies for the investment of Municipal Reserve Funds. CARRIED.
- Policy Review Committee** Clr. D. Wylie offered to be an alternate for Clr. P. Whitehead on the Policy Review Committee.
- 2011.04.446** MOTION by Clr. C. Gagnon to recess the meeting at 8:50 pm. CARRIED.

- 2011.04.447** MOTION by Clr. C. Gagnon that the meeting reconvene at 9:00 pm. CARRIED.
- Electronic Media** Council reviewed several options for the transition to a paper-free environment.
- 2011.04.448** MOTION by Clr. C. St. Pierre to direct Administration to purchase a projection unit and fourteen USB keys for the implementation of a Council paper-free environment. CARRIED.
- Social Media** Council reviewed options for incorporating social media into the Town of Sedgewick.
- 2011.04.449** MOTION by Clr. C. St. Pierre to direct Administration to explore policies and procedures for the development of a Town of Sedgewick Facebook page. CARRIED.
- Rain Barrel Program** Council reviewed a proposal for the implementation of a Rain Barrel Program in the Town of Sedgewick.
- Council directed Administration to seek community interest for the purchase of rain barrels.
- Fire Hydrants** Council reviewed a Fire Hydrant Beatification proposal.
- 2011.04.450** MOTION by Clr. D. Wylie to file the Fire Hydrant Beatification for information. CARRIED.
- Beatification** Council directed Administration to contact Telus regarding the unkempt service boxes throughout the municipality.
- Store Front** Council reviewed a Sedgewick Store Front Beatification contest proposal.
- 2011.04.451** MOTION by Clr. C. Gagnon to defer the Sedgewick Store Front Beatification Contest proposal to the Chamber of Commerce. CARRIED.
- Community Garden** Council reviewed a Community Garden Proposal.
- Council directed Administration to seek community interest in the development of a Community Garden.
- BEO** A discussion was held regarding Bylaw Enforcement Officer services.
- 2011.04.452** MOTION by Clr. C. St. Pierre to direct Administration to seek minimum Bylaw Enforcement Officer (BEO) requirements and advertize for a part-time BEO. CARRIED.
- RESC** Council reviewed a Regional Emergency Services Committee recommendation to enter into a five-year Support and Maintenance Agreement for a Reliable Care Plan for the Fire paging and Voice System Radio Infrastructure with Glentel Wireless.
- 2011.04.453** MOTION by Clr. D. Wylie that the Town of Sedgewick endorse the Emergency Services Committee recommendation to enter into a five-year Support and Maintenance Agreement with Glentel Wireless in the amount of \$7,200 per year, to be shared on a per capita basis. CARRIED.
- CPR Xing** Discussion was held regarding the CPR crossing on 50th Street.
- In-Camera** MOTION by Clr. C. Gagnon to go in-camera with all persons excluded except Town Council
2011.04.454 at 10:02 pm to discuss Personnel issues. CARRIED.
- 2011.04.455** MOTION by Clr. C. St. Pierre to revert to a regular meeting at 10:32 pm. CARRIED.
- No matters arising from the in-camera session.
- 2011.04.456** MOTION by Clr. C. Gagnon for adjournment at 10:36 pm. CARRIED.


Helen Whitten, Mayor.


Thelma Rogers, CAO