

A Public Hearing for Bylaw 478, Road Closure Bylaw was held in the Council Chambers of the Sedgewick Town Office, Sedgewick Alberta on Thursday, March 24th, 2011 at 7:30 pm.

Call to Order Mayor Whitten called the Public Hearing to order at 7:30 pm.

Appellants There were no appellants present for the hearing.

Adjournment MOTION by Clr. C. Gagnon for adjournment at 7:33 pm.

CARRIED.

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday March 24th, 2011 at 7:34 pm.

Present	Helen Whitten	Mayor
	Tom Chaisson	Councillor
	Clem St. Pierre	Councillor
	Cory Gagnon	Councillor
	Barbara McArthur	Councillor
	David Wylie	Councillor
	Pat Whitehead	Councillor

Present Thelma Rogers Chief Administrative Officer

Call to Order Mayor Helen Whitten called the meeting to order at 7:34 pm.

Agenda
2011.03.397

MOTION by Clr. C. St. Pierre that the agenda be adopted.

CARRIED.

Correspondence:

AMSC

An invitation from the Alberta Municipal Services Corporation 'Swing into Summer' Texas Scramble Golf Tournament and Banquet on June 22nd was filed for information.

FFB

Flagstaff Food Bank submitted a backup letter to its earlier funding request of overhead costs, copy of the 2011 budget and a November 2010 unaudited financial statement. Council directed administration to file as information.

FRSWMA

Flagstaff Regional Solid Waste Management Association sent a copy of the letter to Flagstaff County in response to the County's decision to reject the 2011 FRSWMA budget. Council directed administration to file as information.

**Killam/Forestburg
RCMP Priorities**

Killam/Forestburg RCMP Detachment Commander Sgt. Greg Gerbrandt submitted a letter requesting assistance and feedback to identify the three most pressing police related concerns. Council concurred with the issues suggested.

Correspondence

A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.

2011.03.398

MOTION by Clr. D. Wylie to accept all correspondence items and file as information.

CARRIED.

Delegation

Assessor

Garry Barber from Wainwright Assessment Group Ltd. entered the meeting at 7:45 pm.

2010 Assessment

Barber provided an overview of the assessment process and information on the assessment changes for 2011 taxation.

Departure

Barber departed the meeting at 8:13 pm.

Delegation

Jack Sparrow presented to council at 8:14 pm.

Utilities Appeal

Sparrow appealed the increase in utility fees, the introduction of the Infrastructure Renewal Fees and the practice of automatically charging solid waste fees upon connection to the natural gas.

Departure

Sparrow departed the meeting at 8:23 pm.

Utility Appellant

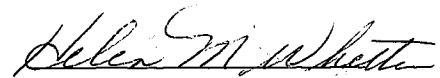
Council directed Administration to send a letter to Mr. Sparrow confirming council's decision on utility charges and to provide further information regarding the council decisions.

**Financial
Statement**

Council reviewed the Financial Statement for the month ending February 28th, 2011.

- 2011.03.399** MOTION by Clr. T. Chaisson to approve the Financial Statement for the month ending February 28, 2011. CARRIED.
- Accounts** Council reviewed the issuance of general cheques and payroll cheques for the month ending February 28th, 2011.
- 2011.03.400** MOTION by Clr. C. Gagnon to approve issuance of General Cheques #1090-1134 totaling \$152,699.54 and Payroll Cheques #4687-4700 totaling \$17,366.99 for the month ending February 28, 2010 as attached to and forming part of these minutes. CARRIED.
- Committee Reports** Council provided written reports to March 24th, 2011 as attached to and forming part of these minutes.
- Recreation** Clr. P. Whitehead reported attendance to the inspection of the Rec Centre roof by Wade Engineering.
- Lake** Clr. T. Chaisson reported attendance to a March 20th, 2011 Sedgewick Lake Park Association meeting. Clr. Chaisson advised the Association would like to host a Tourism Booth at the Park provided the Town donated the structure; council declined an suggestion.
- Fire Dept.** Clr. C. Gagnon reported attendance to a March 3rd, 2011 Sedgewick Volunteer Fire Department meeting. The department requested council's decision regarding holding fire burning practices in rural areas.
- 2011.03.401** MOTION by Clr. P. Whitehead to authorize Sedgewick Volunteer Fire Department fire practice in rural areas utilizing one fire apparatus. CARRIED.
- 2011.03.402** MOTION by Clr. D. Wylie to accept Committee Reports as presented. CARRIED.
- 2011.03.403** MOTION: by Clr. P. Whitehead to recess the meeting at 9:02 pm. CARRIED.
- 2011.03.404** MOTION by Clr. T. Chaisson to reconvene the meeting at 9:10 pm. CARRIED.
- CAO Report** CAO Rogers provided a written Administration report to March 24th, 2011 as attached to and forming part of these minutes.
- Paper Recycling** Council discussed the costs arising from the paper recycling service. Council directed Administration to send a letter proposing the exploration of sharing paper recycling costs on a regional basis.
- 2011.03.405** MOTION by Clr. B. McArthur to accept the CAO Report as presented. CARRIED.
- Minutes:**
- Council Meeting** Council reviewed the minutes of the February 17th, 2011 Regular Council Meeting.
- 2011.03.406** MOTION by Clr. C. St. Pierre that the minutes of the February 17th, 2011 Council meeting be approved. CARRIED.
- Budget Meeting** Council reviewed the minutes of the March 2nd, 2011 Special Budget Meeting.
- 2011.03.407** MOTION by Clr. P. Whitehead that the minutes of the March 2nd, 2011 Special Budget meeting be approved. CARRIED.
- Matters Arising** Clr. C. St. Pierre advised he would volunteer for the Deputy of Disaster Services position for the Town.
- Business:**
- Bylaw #479** A copy of the Assessment Review Board Bylaw 479, authorizing the establishment of an Inter-municipal Assessment Review Board was reviewed by Council.
- 2011.03. 408** MOTION by Clr. C. Gagnon to give first reading of Bylaw #479. CARRIED.
- 2011.03.409** MOTION by Clr. P. Whitehead to give second reading of Bylaw #479. CARRIED.
- 2011.03.410** MOTION by Clr. C. St. Pierre to have third reading of Bylaw #479 at this meeting. CARRIED UNANIMOUSLY.
- 2011.03.411** MOTION by Clr. T. Chaisson to give third and final reading of Bylaw #479. CARRIED.
- Personnel Policy** Council discussed the Personnel Policy; Council directed Administration to arrange a Personnel Committee meeting with staff.

- Bylaw Tag Appeal** Council reviewed an appeal of Bylaw Violation Tag #329 issued regarding contraventions of Canine Bylaw #464.
- 2011.03.412** MOTION by Clr. C. St. Pierre that Council deny appeal of Bylaw Violation Tag #329. CARRIED.
- Golf Club Budget** Council reviewed the 2011 proposed budget of the Sedgewick Golf Club. Golf Representative Clr. D. Wylie reported operating funding shortfalls for 2011. The Municipal Sustainability Initiative operating grant was discussed; matter deferred to the March budget meeting.
- 2011.03.413** MOTION by Clr. C. Gagnon that the Town of Sedgewick approve Sedgewick Golf Club executives and directors.
- President – Greg Sparrow
 - Vice President – John Brennan
 - Secretary – Kari Sanders
 - Treasurer – Gail Eckstrand
- CARRIED.
- Cemetery Bylaw #475** Cemetery Bylaw #475 was presented for review to address monument and funeral company concerns. Council accepted recommendations to revisions of Cemetery Bylaw #475.
- Open House** Discussion was held with regards to hosting an Open House meeting for the provisions of the Town of Sedgewick 2011 Budget.
- UT Complaint** Council addressed a complaint received pertaining to Town utility increases.
- 2011.03.414** MOTION by Clr. P. Whitehead to direct Administration to send a letter to the complainant confirming council's decision on utility charges and to provide further information regarding the council decision. CARRIED.
- 2011.03.415** MOTION by Clr. C. Gagnon for adjournment at 10:06 pm. CARRIED.


Helen Whitten, Mayor


Thelma Rogers, CAO