

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday November 17th at 7:30 pm.

Present	Helen Whitten	Mayor
	Tom Chaisson	Councillor
	Clem St. Pierre	Councillor
	Barbara McArthur	Councillor
	David Wylie	Councillor
	Pat Whitehead	Councillor
	Cory Gagnon	Councillor

Present	Amanda Davis	Acting Chief Administrative Officer
	Lorna Polege	Municipal Secretary

Call to Order Mayor Whitten called the meeting to order at 7:30 pm.

Agenda
2011.11.629 MOTION by Clr. D. Wylie that the agenda be approved with the following additions and deletions:

Deletion:

Delegation – Public Works Foreman, Trent Langton – 7:45pm.

Additions:

Minutes - Matters Arising:

- a. Christmas Party

Business:

6. Unauthorized Use of Municipal Land
7. Tax Incentives

CARRIED.

Correspondence:

AMHSA

Alberta Municipal Health and Safety Association is hosting an Occupational Health & Safety, Regulation and Code Overview in Camrose on December 5th, 2011. Administration was directed to register Clr.'s Chaisson, St. Pierre and Municipal Secretary Polege.

AHS

Notification was received pertaining to Alberta Health Services' transition of Emergency Medical Service (EMS) Dispatch to a Central Communications Center in Edmonton on January 16-20th, 2012.

Gov't of Alberta

Government of Alberta, Agriculture and Rural Development provided an update to the Alberta Weed Control Act (WCA). Council directed Administration to investigate spray/chemical /weed inspector courses.

2011.11.630

MOTION by Clr. C. Gagnon to accept all correspondence items and file as information.

CARRIED.

Delegation:

**Flagstaff County
Rec Coordinator**

Flagstaff County Recreation Coordinator, Jim Fedyk entered the meeting at 8:30 pm.

Discussion held regarding Flagstaff County's Recreation Plan and new funding scenario.

Departure

Fedyk departed at 9:04 pm.

**Financial
Statement**

2011.11.631

Council reviewed the Financial Statement for the month ending October 31st, 2011.

MOTION by Clr. P. Whitehead to approve the Financial Statement for the month ending October 31st, 2011.

CARRIED.

Accounts

Council reviewed the issuance of general cheques and payroll cheques for the month ending October 31st, 2011.

2011.11.632

MOTION by Clr. C. Gagnon to approve issuance of General Cheques #1517-1578 totaling \$101,074.01 and Payroll Cheques #4812-4828 totaling \$21,964.18 for the month ending October 31st, 2011 as attached to and forming part of these minutes.

CARRIED.

Council directed Administration to provide a list of expenses regarding the demolition of Lots P28-31, Block 02, Plan 3825P.

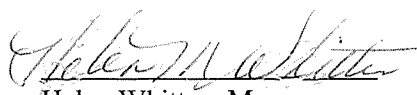
Committee Reports

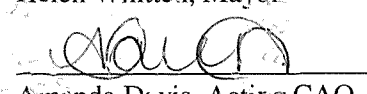
Council provided written reports to November 17th, 2011 as attached to and forming part of these minutes.

- FRHG** Mayor Whitten reported on the Flagstaff Regional Housing Group meeting on November 8th, 2011.
- SKNGS** Clr's Whitehead, Gagnon and Chaisson reported on the Sedgewick Killam Natural Gas System (SKNGS) meeting on November 16th, 2011.
- 2011.11.633** MOTION by Clr. T. Chaisson that the Town of Sedgewick supports SKNGS recommendation that the chair remain the same for three years to coincide with municipal elections. CARRIED.
- 2011.11.634** MOTION by Clr. C. Gagnon that the Town of Sedgewick supports the Killam Sedgewick Airport Commission recommendation that the chair remain the same for three years to coincide with municipal elections. CARRIED.
- Sedgewick Lake** The Sedgewick Lake Park Association sought authorization from the Town of Sedgewick to appoint Theodore Djos Sr. as a Director on the Sedgewick Lake Park board.
- 2011.11.635** MOTION by Clr. P. Whitehead that the Town of Sedgewick hereby appoints Theodore Djos Sr. as a Director on the Sedgewick Lake Park Association board. CARRIED.
- Fire Dept.** Clr. C. Gagnon reported on the Sedgewick Fire Department meeting on November 3rd, 2011.
- New member, John Armitage
 - Appointment of Deputy Fire Chief, Aaron Forster
- 2011.11.636** MOTION by Clr. B. McArthur that the Town of Sedgewick hereby appoints John Armitage as a member of the Sedgewick Volunteer Fire Department. CARRIED.
- 2011.11.637** MOTION by Clr. C. Gagnon that the Town of Sedgewick hereby appoints Aaron Forster as Deputy Fire Chief, retroactive to January 1st, 2011. CARRIED.
- Recreation Centre** Discussion held regarding the Recreation Roof Reparation Project. Council directed Administration to contact Engineer T. Foster of Wade Engineering regarding the drain line installation on the north side of the building as per discussions. As well, to inquire as to when the electrical contractor is scheduled to complete the installation of heat trace.
- 2011.11.638** MOTION by Clr. D. Wylie to accept the Committee Reports with the following amendments:
- Page 2, Disaster Services/Sedgewick Lions Committee Meeting – November 1st, 2011:
'...proposal to landscape the Crematorium Memorial' should state, '*...proposal to landscape the area surrounding the memorial book*'.
- Page 3, Killam Sedgewick Airport Commission Meeting – October 27th, 2011:
'...call of chair be every three years' should state, '*...chair remains the same for three years to coincide with municipal elections*'.
- Page 3, 'Clr. C. Chaisson reported attendance to:' should state, '*Clr. T. Chaisson*'.
- Page 3, Sedgewick Fire Department Meeting – November 3rd, 2011:
'...of Fire and Deputies..' should state, '*...Fire Chief and Deputy Fire Chiefs...*' CARRIED.
- Administration Report** A. Davis provided a written Administration Report to November 17th, 2011 as attached to and forming part of these minutes.
- FIP** Amended Flagstaff Intermunicipal Partnership (FIP) Terms of Reference were presented for approval.
- 2011.11.639** MOTION by Clr. D. Wylie that the Town of Sedgewick approves FIP's amended Terms of Reference as follows:
1. On an annual basis, the committee will recommend that individual councils accept and fund the annual operating budget utilizing equalized assessment of residential, non-residential and farmland property including linear, machinery and equipment of all participating municipalities.
 2. Payment of this requisition is mandatory to retain membership within the committee.
 3. Projects outside the operating budget are optional based upon individual member municipality. CARRIED.
- Fire Services** Discussion held regarding the Regional Fire Agreement, Fire Fighter Training and the development of a Regional Fire Chief.

- WTP** On November 11th, 2011 the compressor in the Water Treatment Plant broke down. Public Works Assistant installed his private compressor to maintain the Water Treatment Plant. Administration sought approval from Council compensate Public Works Assistant for the use of the compressor.
- 2011.11.640** MOTION by Clr. C. St. Pierre that Town of Sedgewick compensate Public Works Assistant \$50/day for the use of his compressor. CARRIED.
- 2011.11.641** MOTION by Clr. T. Chaisson to accept the Administration Report as presented. CARRIED.
- Minutes:**
- Organizational Meeting** Council reviewed the minutes of the October 20th, 2011 Organization meeting.
- 2011.11.642** MOTION by Clr. D. Wylie that the minutes of the October 20th, 2011 Organizational meeting be approved as presented. CARRIED.
- Regular Meeting** Council reviewed the minutes of the October 20th, 2011 Regular meeting.
- 2011.11.643** MOTION by Clr. P. Whitehead that the minutes of the October 20th, Regular meeting be approved with the following amendment:
- Page 2, Dump Site, ‘...regarding the dump site on the SE quarter section...’ should state, ‘...dump site on the SE corner of the Lake quarter...’ CARRIED.
- Matters Arising**
- Christmas Party** Discussion held with regards to rescheduling the Christmas Party. Council directed Administration to investigate dates for 2011/12 Dinner Theater presented by the Flagstaff Players.
- Business:**
- SGC** Sedgewick Golf Club (SGC) proposed 2012 budget was presented.
- 2011.11.644** MOTION by Clr. C. Gagnon that the Town of Sedgewick approve SGC 2012 budget as presented. CARRIED.
- KS Airport** Killam Sedgewick Airport Commission’s proposed 2012 budget was presented. Discussion held regarding the current Killam Sedgewick Airport Agreement.
- 2011.11.645** MOTION by Clr. C. Gagnon for continuance past 10:30 pm. CARRIED.
- 2011.11.646** MOTION by Clr. C. St. Pierre that the Town of Sedgewick wishes to opt out of the Airport Agreement between the Town of Killam and the Town of Sedgewick effective December 31st, 2011. CARRIED.
- 2011.11.647** MOTION by Clr. C. Gagnon that the Town of Sedgewick will continue to financially support the operation of the Airport pursuant to financial requests. CARRIED.
- 2011.11.648** MOTION by Clr. D. Wylie to recess the meeting at 10:40 pm. CARRIED.
- 2011.11.649** MOTION by Clr. C. Gagnon that the meeting reconvene at 10:45 pm. CARRIED.
- Rec Centre** Sedgewick & District Recreation Centre 2012 proposed budget was presented.
- 2011.11.650** MOTION by Clr. C. Gagnon that the Sedgewick & District Recreation Centre’s 2012 budget be deferred to the December 1st, 2011 Special Council meeting. CARRIED.
- Water Treatment Plant** Information was provided regarding recent inspections of the Town of Sedgewick water reservoirs. Administration sought authorization from Council to apply to Alberta Transportation for a Alberta Municipal Water/Wastewater Partnership Grant for upgrades to the Water Treatment Plant.
- 2011.11.651** MOTION by Clr. P. Whitehead authorizing signatures to Alberta Transportation, Alberta Municipal Water/Wastewater Partnership grant for upgrades to the Water Treatment Plant. CARRIED.
- Town Logo**
- 2011.11.652** MOTION by Clr. C. Gagnon to defer discussion regarding the Town Logo until a later date. CARRIED.
- Unauthorized Use of Municipal Land** Discussion held regarding the unauthorized use of municipal land behind Lot 16, Block 02, Plan 802 1829. Council directed Administration to send a letter to the property owner seeking clarification regarding their intentions with the use of the municipal land, and request that all permanent posts/structures be removed.

- Tax Incentives**
2011.11.653 MOTION by Clr. P. Whitehead to defer discussions regarding tax incentives until a later date. CARRIED.
- Meeting Dates**
2011.11.654 MOTION by Clr. B. McArthur that a Special Council Meeting be called for December 1st, 2011. CARRIED.
- 2011.11.655** MOTION by Clr. C. St. Pierre that all Council meetings begin at 7:00 pm; effective December 1st, 2011. CARRIED.
- Adjournment**
2011.11.656 MOTION by Clr. C. Gagnon for adjournment at 11:20 pm. CARRIED.


Helen Whitten, Mayor


Amanda Davis, Acting CAO